

Dillon Beach Neighborhood Group Annual General Meeting (Board meeting follows) - January 29, 2025, on Zoom 5pm

Board Members present: Melinda Bell, Hilary Avalon, Brian Maggi, John Bird, Mike Goebel, David Brown, Jackie Cato, Nichole Vogler. Absent: MaryKay Patton.

Marin County reps and employees present: Supervisor Dennis Rodoni, Arti Kundu, Greg Pirie, Daisy Sanchez.

Members present: Eric Davis, Colleen M., Geraldine Ganum, Peggy and David Stabenfeldt, Janet Libarle, Fran King, Susan Ferro, Dawn Ross, Patricia Gates, Sarah H., Margot Pierrotti, Dennis Rothhaar, Greg Forsberg, Geoff Winford, Nancy Smith, Melodie Mayo, Jeremy Roth, Jim Derich, iJanet, Ben Smith, Cherry Grisham, Cynthia's iPad, iPhoneJohn, Julie Hammett.

Call to order: 5:00pm

Supervisor Rodoni addressed the group. He announced that he was sworn in on December 17th for his third term as Marin County Supervisor. He will be taking action, this term, on economic advancement, access, housing, infrastructure, engagement, resilience, sustainability and the future. He let us know that the west Marin office of the County's Health and Human Services office is open for drop ins on the 2nd Wednesday of every month from 2-4pm, if we have any needs or questions. The address is 1 Sixth Street, Point Reyes Station. DBERT asked if they could talk to him about supplying a new ATV to DBERT, and Sup. Rodoni said to reach out to his office - they do want to make sure DBERT has everything they need.

- I. Short Term Rental Ordinance - Daisy Sanchez: presentation and questions. Daisy explained the current status and requirements of STR applications and licenses, and answered questions. If you have any questions for Daisy, you can reach her at STR@marincounty.gov or (415) 786-6308. All the information regarding licensing, requirements, fees, etc, is on the county website: <https://www.marincounty.gov/departments/cda/planning/long-range-planning-initiatives/short-term-rental-str>
- II. Wastewater Feasibility Study and Choices for Septic/Wastewater Treatment in the Village. Arti Kundu: presentation and questions. Arti updated us on the current status of the Dillon Beach community sewer/septic project, and answered questions. The cost analysis is in process. The County has set an internal date (for themselves) of June 2025 by which they need to have their strategic plan for this project. DBNG is planning to coordinate with DB Resort, Arti and the County on in-person (and on Zoom, if possible) meetings for the next few months so our members can get all their questions answered while things progress on this complicated project. We will notify the membership of these meetings with as much notice as possible, and we hope to see everyone there. Arti emphasized that input from everyone in the community is very important. The report created by the County's engineer, Questa, is available online:

<https://www.marincounty.gov/departments/cda/env-health-svcs/prgm-community-wastewater/dillon>

- III. Rollcall of those attending. Secretary noted who was in attendance (see above).
- IV. Election of Board Members for four Board positions. Candidates, nominated and to be elected for a two year term, beginning January 2025: Melinda Bell, David Brown, Brian Maggi and Mary Kay Patton. Eric Davis moved to approve the slate, as nominated. Jackie Cato 2nd. All four nominees were elected by the Members. Thank you!
- V. Discussion and vote to approve Bylaws, as amended, to include a definition of what constitutes a member and who has a right to vote. There were two Articles needing to be amended: Article III - Membership, and Article VIII - Voting. Eric Davis moved to adopt the proposed change to Article III, defining what constitutes a "Member." Dawn Ross 2nd. Amendment approved by Members. Discussion regarding proposed changes to Article VIII. Eric Davis moved to adopt the proposed amendments, with the last two lines of Article VIII removed, and a small edit in Article VIII (edit "Article II" to read "Article III"). David Brown 2nd. Amendment approved by Members. The newly amended Bylaws are included in their entirety at the end of these Minutes.
- VI. Other Business - Summer traffic and Emergency Access. Eric Davis stated his concern that during busy times, a line of cars forms on Dillon Beach Road, waiting to get into the beach parking lot and/or the campground, and that it impedes access for police and fire during emergencies. He is interested in the possibility of the County doing a study of possible alternative access roads to/from Dillon Beach, which could be accessed by emergency vehicles, if they could not access Dillon Beach via Dillon Beach Road. Supervisor Rodoni is happy to consider performing a study, if DBNG would send him the request. Discussion included three main topics: 1) description of the sand road and the issues with using that particular road for alternative and/or emergency access; 2) Dillon Beach Resort performed an extensive study on traffic for the California Coastal Commission to solve the problem; and 3) the opinion of law enforcement and fire that there is no access problem for emergency vehicles, because they can direct traffic and use the opposite lane for access. Therefore, the traffic congestion is an inconvenience for residents and visitors, but it is not an impediment to emergency access. The County understands that off-duty law enforcement officers are available to direct traffic, and the Resort confirmed that off-duty officers are routinely hired to manage the traffic on Dillon Beach Road at congested times. DBNG will continue to be in contact with the County regarding further study of emergency access.
- VII. Adjourn. Eric Davis moved to adjourn at 7:02pm. David Brown 2nd. General Meeting adjourned.

DBNG Board Meeting January 29, 2025 on Zoom Call to Order at 7:03pm

Elect officers.

President: Melinda Bell was nominated. Vote approved.

Vice President: John Bird was nominated. Vote approved.

Secretary/Treasurer: Hilary Avalon was nominated. Vote approved.

DBNG needs a new representative for the Alliance of Marin County Coastal Villages, because Brian, our current representative, is planning to move. Penny or Dave Stabenfeldt expressed interest in taking over the position. Melinda will talk to Penny about what it entails.

DBNG will reach out to membership to ask for volunteers to run for a Board position and/or represent our Neighborhood Group in outside groups, like the Alliance.

Mike will find several dates for in-person meeting at the Resort (and on Zoom) and send them to the Board so we can schedule general meetings regarding the future of our wastewater.

Next DBNG Board meeting will be Wednesday, February 19th at 5pm on Zoom.

Adjourn 7:24p

The newly amended Bylaws of the Dillon Beach Neighborhood Group are as follows:

Article I – Name

The name of this organization shall be Dillon Beach Neighborhood Group (herein referred to as “The Group” or “DBNG”).

Article II – Purpose

The purpose of the Group shall be to serve as a forum on issues affecting Dillon Beach Neighborhood Group, including, but not limited to:

1. to inform the community about issues as they relate to Dillon Beach and the Group,
2. to encourage broad community participation, a variety of points of view,
3. to form an organized response to issues affecting Dillon Beach and The Group,
4. to review, update and support the Dillon Beach Neighborhood Community Plan and to respond to other planning issues of community concern,
5. to promote community public safety,
6. to oversee any and all evaluation and mitigation of traffic circulation and parking,
7. to promote awareness and readiness with respect to coastal adaptation/sea level rise/erosion, and to liaise with Marin County Planning and the California Coastal Commission,
8. to oversee any and all evaluation of community water and septic, electricity and other utilities.

Article III – Membership

DBNG Membership is divided into Voting Members and Non-voting Members.

Membership in DBNG is open to anyone with an interest in Dillon Beach, including current and former property owners, business owners, renters, and visitors. Membership requests should be made to the DBNG Board President or the DBNG Board Secretary. All members are welcome to participate in DBNG meetings, belong to the DBNG mailing list, and access information and resources on the DBNG website.

Any member may also request to be recognized as a voting member. To be a voting member, the member must be a resident of, or owner of, real property in Dillon Beach, or be the owner of a business in Dillon Beach. If a member is the owner of multiple properties or businesses, they are limited to one voting membership. If a property or business has several owners, it is limited to one voting membership.

Article IV – Board of Directors

1. Eligibility. All regular members shall be entitled to serve on the Board.
2. Election. The Board of Directors shall be elected by the Members at the Annual Meeting in January. Candidates for election to the Board shall be identified in the Notice of the Annual Meeting, and shall include those members whose names are submitted to the Secretary/Treasurer no later than 30 days in advance of the Annual Meeting.
3. Number. There shall be nine (9) authorized members of the Board of Directors elected at large. The elected Board of Directors may appoint more non-voting members of the Board which may include, but is not limited to, a geographic area and/or representatives of Dillon Beach Resort and/or Lawson's Landing.
4. Powers. The Board of Directors shall vote on all matters on which the Group intends to take an action on behalf of the Group between Annual Meetings.
5. Terms of Office. The Directors shall serve staggered terms of 2-years each with four or five of the Directors elected at each Annual Meeting. Any Director absent without legitimate reason from three regular Board meetings in the course of one year shall be considered to have resigned from the Board, and shall be so notified by the Secretary/Treasurer.
6. Meetings. Board meetings are open to all Members. The Board of Directors shall meet at least once every 90 days, by telephone, virtual meeting platform (Zoom, etc.) or in person, upon written notice issued by the President, or in the alternative by three (3) Directors, and served by the Secretary/Treasurer on the full Board of Directors. Notice of meetings, with the agenda, will be posted publicly in a prominent location no less than 3 days before the meeting.
7. Compensation. Directors shall serve without compensation, provided that Directors may be reimbursed for reasonable expenses approved by the Board.
8. Board Quorum and Voting. A majority of the Board of Directors shall constitute a quorum, and votes shall be taken by the Board of Directors by majority vote of the Directors constituting the quorum.
9. Minutes. Action minutes only. Minutes of the meetings of the Board of Directors shall be provided to any member upon request made to the Secretary/Treasurer.
10. Unexpected Board vacancies will be filled by a Board-appointed temporary Acting Board Member who will serve until the next regular meeting when an election will be held.

Article V – Officers

The officers of the Group shall be Members and shall be as follows: President, Vice President and Secretary/Treasurer.

1. Officers shall be appointed by the Directors at the annual Membership meeting and shall be appointed or reappointed annually.
2. The duties of the officers shall be as follows:
 1. The President shall preside over regular meetings of the Membership and from time to time shall serve as liaison with the press, with public agencies and with other organizations. In addition, the President shall attend to the correspondence of the Group, except as delegated to another Member or a Committee.
 2. The Vice President shall assume the duties of the President in case of absence.
 3. The Secretary/Treasurer shall take the minutes of the meetings of the Membership and of the Board and shall be responsible for and shall keep records of all monies received, disbursed and the balance of funds remaining and shall make reports of these records to the Membership at each regular meeting. In addition, the Secretary/Treasurer shall maintain records of attendance at regular meetings.

Article VI – Committees

The regular business of DBNG and such other business as may be determined by the Membership shall be conducted by committees. Pursuant to this, DBNG establishes and sets forth guidelines for committees in general as follows:

1. President – the President will serve as an ex officio member of all committees.
2. Ad Hoc Committees – All committees shall be established by the Board of Directors and appointed by the President, who in every case shall give first preference to volunteers. The duties of these committees shall in general be as follows:
 1. to study specific issues and make recommendations upon them to the Membership and the Board.
 2. with and after approval by the Membership, to represent the Group before public agencies and at public hearings or other public meetings and on such other occasions as may from time to time be determined by the Membership at its regular meetings.

Article VII – Meetings

Regular meetings of the Membership shall be held annually in January except that from time to time the Board may call a meeting upon at least three (3) days' notice to the Membership. All meetings shall be held at a location or locations approved from time to time by the Membership, including "virtual" meetings by Zoom (or other online meeting platform). A quorum of membership shall number at least 15% of membership present.

Article VIII – Voting by Membership

All votes shall be taken by voice, signed in writing or by show of hands. Voting privileges shall be granted at the Annual meeting to any member present who meets the conditions stated in Article III "Membership" above, and who has acquired voting privileges. A voting member may designate a representative to vote in their place by contacting the Board President or the Board

Secretary at least 24 hours before the vote takes place.

Article IX – Amendments

These Bylaws may be amended only at regular meetings of the Membership by a vote of the majority of those Members present, provided that public notice of the proposed amendments was mailed or otherwise posted to all Members no less than (30) days in advance of the vote.

Article XI – Order of Business

Parliamentary questions not covered in the Bylaws shall be decided by Robert's Rules of Order.